ORDINANCE NO. 1748

AN ORDINANCE relating to the Data Processing
Policy Review Committee and amending Ordinance
No. 1471 and K.C.C. 2.36.070.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance No. 1471 and K.C.C. 2.36.070 are amended
to read as follows:

(a) There is created a data processing policy review committee
consisting of one member from each of the following: County council, county
executive, major department heads to be appointed by the executive, prosecut-
ing attorney, assessor, a judicial representative appointed by the presiding
judge of the superior court, and ex officio members from the office of
systems services and office of county auditor. The manager of office of
systems services shall be executive secretary to the committee.

(b) The data processing policy review committee shall be
responsible to:

(1) Review short and long range plans for application and
equipment;

(2) Promote standardization of systems efforts throughout the
county;

(3) Review all new systems development for complete justification
based on cost and need;

(4) Establish priorities for system development;

(5) Review allocation of hardware and software between users;

(6) Recommend budgetary changes to council when revised appropri-
ations are required;

(7) Insure compatibility between systems to avoid overlapping
and inflexible systems;

(8) Develop procedures to assure adequate user involvement;

(9) Assure adequate internal controls and audit trails exist;

(10) Advise on general matters pertaining to data processing
applications;

(11) This committee will not review requests for services costing less than one thousand dollars in total;

(12) The committee is directed to establish administrative procedures for documentation of every major county electronic data processing system that meets the requirements for the general public, the using department(s) and state and county auditor(s); the documentation to be maintained and kept current by the manager of office of systems services (or his delegate) in a library area conveniently located for public use and other interested parties; a current copy of administrative procedures relating to this motion shall be sent to members of the county council, county auditor and the library area.

(13) The committee may request the county administrative officer to make allocations for project development in 1973 only, which do not commit for programs beyond the calendar year. He shall report to the committee for guidance, as needed.

(c) The data processing policy review committee shall adopt administrative procedures to handle data processing requirements and shall make available copies to the county council.

(d) The data processing policy review committee shall recommend the initiation of proposed EDP projects or operational programs to the county executive except when the council representative determines that such action should be referred to the council. The council member has the right to defer action on a proposal until the county council approves the policy regarding the proposed system.

(e)   Presentations of major systems development shall be made at least biannually before the council.

INTRODUCED AND READ for the first time this 30th day of July _____, 19 73 .

PASSED this 6th day of August _____, 19 73 .

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

_____
Chairman

ATTEST:

_____
Deputy Administrator-Clerk
King County Council

APPROVED this 9th day of August _____, 19 73 .